HELP

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Advertisement

1. ADVERTISEMENT REGISTRATION FORM:

Step to be followed:

- ➢ Email Verification: Enter your Email Id
- ➢ OTP will be received on email id
- ➢ Enter your OTP, after OTP verification new page will open
- ➢ Accept Terms & Condition and Privacy Policy
- ➢ New Form will open to fill your Personal Details as Name, Mobile No, Address, Auto Fill Country, City, Zip code, Select ID Proof, Enter ID No as per selected ID Proof
- ➢ Then Select Sole Professional Services etc., or Firm
- ➢ Enter Sole Professional Services/Firm/Company Details as Facebook ID, Twitter ID, LinkedIn, Upload Company Logo, Website address
- ➢ Then Upload Advertisement (Only PPT, Excel, Word, OneNote, PDF,JPEG Format less File Size 500KB)
- ➢ Click Advertisement Chagres-It will display the Advertisement charge
- ➢ After that Click Preview Data Button Submission, it will display the data before final submission
- ➢ Then Preview the Final data before final submission
- ➢ After that Click the button **Advertisement Details After Payment** , it will open **ADVERTISEMENT PAYMENT DETAILS** Page which is auto fill, preview the data before payment, if it is correct then Click **Pay** Button, It will redirect to Payment Gateway
- ➢ In Payment Gateway Page, enter your option, credit, debit, then enter your card details and Pay the amount.
- ➢ Once Payment done successfully, then Payment Successful page will open, which display your Transaction ID, Name, Payment Amount, Payment Date, Payment Success message.
- ➢ **If Payment done successfully, then user will receive its Tax Invoice in its registered email id.**

2. **Show Advertisement Details:**
   It will display following data in tabular format
   - ➢ **Vendor Name**
   - ➢ **Click- View Certificate button to view the Registration Certificate**
   - ➢ **Click the button View Advertisement to view the Advertisement details, it will open another page where user views its Advertisement Details**

   Advertisement Details page contains the following details

   - ➢ **Vendor Name**
   - ➢ **Mobile No**
   - ➢ **Email Id**
   - ➢ **Address**
   - ➢ **City**
   - ➢ **State**
   - ➢ **Country**
   - ➢ **Zip Code**
   - ➢ **Identity Type**
   - ➢ **ID No**
   - ➢ **Option type**
   - ➢ **Facebook ID**
   - ➢ **Twitter ID**
   - ➢ **Linked in**
   - ➢ **Logo**
   - ➢ **Website address**

3. **Cancel Advertisement: Here user any time cancel its Advertisement. To do this, user has to follow this step**
   - ➢ **Click the Submenu 'Cancel Advertisement' under Advertisement**
   - ➢ **Cancel Advertainment page will open**
   - ➢ **Enter your registered email id, then click submit button, It will automatically delete the uploaded Advertisement under that particular registered email id**

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